

WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – April 7, 2016
Regular Session 7:00 p.m.
Willows City Council Chambers
201 N. Lassen Street, Willows, CA 95988

MINUTES

1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call – President Geiger called the meeting to order at 7:02 p.m. Board members present were: Mr. Ward, Mrs. Knight, Mr. Geiger and Mr. Parisio. Absent: Mrs. Taylor
- 1.2 Welcome to Visitors
- 1.3 Flag Salute was led by Monica Hutson-Throm.

2. AGENDA/MINUTES

- 2.1 Approve the Agenda for April 7, 2016
Mrs. Knight moved, seconded by Mr. Geiger to approve the Agenda for April 7, 2016.
AYES: Ward, Knight, Geiger, Parisio
NOES: None
ABSENT: Taylor
MOTION PASSED: 4-0-1
- 2.2 Approve the Minutes of the Regular Meeting of March 3, 2016.
Mr. Ward moved, seconded by Mr. Parisio to approve the Minutes of the Regular Meeting of March 3, 2016.
AYES: Ward, Knight, Geiger, Parisio
NOES: None
ABSENT: Taylor
MOTION PASSED: 4-0-1

3. PUBLIC COMMENTS

Amanda Samons presented an update on the WHS Agriculture Program:

- The USDA grant for the greenhouse has been cleared for disbursement of the \$10,000. The water will be connected over Spring Break. They should have a bid for the electrical any day. Supplies have been ordered for connecting the gas, and Steve Permann will be taking care of that. Brian Wunsch is doing the design and layout of the inside as well as the watering system. The tables are being built by the metal shop students. Donations from the community as far as time and expertise towards this project have been amazing.

MRS. TAYLOR ENTERED THE MEETING AT 7:04 P.M.

- Last month, FFA members attended the Regional FFA Meeting. There were 12 state degree recipients. There was one Regional officer candidate who was not elected, however, she is planning on running for Section office.
- The Glenn County Fair is only 38 days away. There are 48 pigs, 8 steers, 4 lambs, 5 dairy replacement heifers, 4 rabbit pens, 3 poultry pens and 3 meat goats that will be presented at the fair. This year the auction on Saturday will start at 10:00 a.m., with a buyers' breakfast at 9:00 a.m.
- WHS will be transitioning to a new record-book, which is an online program that will be able to provide a great deal of information. It will also help with American Degree applications. WHS will have one applicant this fall.
- They were notified last week that WHS received a Tractor Supply grant for \$2,000 which will help with additional costs for the greenhouse.

4. REPORTS

- 4.1 **Employee Associations (WUTA & CSEA) – No Reports**
- 4.2 **Principals**
(WCHS) Dr. Geivett reported:

- For Easter students walked 16 residents of the Willows Care Facility, then returned and colored eggs with them.
- There are 7 students who made the Wall of Fame for the third quarter, which means they are passing all their classes, have good attendance and behavior.
- There are 6 seniors who completed all the credit requirements and will be graduating. There are 2 more that should complete the requirements soon, with 4 more on track to complete the requirements by June. There will be a very large graduating class.
- State testing will start April 27th.
- Open House is April 28th at 6:00 p.m., and there will be a barbecue.
- Enrollment is 23 students.

(WHS) Mr. Humphreys reported:

- Nick Richter, Principal of Williams High School, came to Willows High on April 6, 2016, to meet with the staff and provide information on how the block schedule and PLUS periods are working at Williams.
- 10 grade career day will be Friday, April 15th from 9:20 a.m.-11:20 a.m.
- Open House is May 9th from 5:30 p.m. – 6:30 p.m.
- State testing starts on April 26th.
- Prom is on May 7th in Sacramento.
- WHS Drama class is putting on a play April 8th at 7:00 p.m. in the WHS Cafeteria.
- Sadie Hawkins' dance is Saturday, April 9th from 8:00 p.m. – 11:00 p.m.
- WHS is currently working on the master schedule.
- Every 15 Minutes will be held on May 12-13.

(WIS) Mr. Drury reported:

- All 8th grade students went to Butte College a couple of weeks ago.
- On April 5th, Deputy Felton made a presentation to students on the dangers of social media.
- Open House is April 14th from 5:30 p.m. – 7:00 p.m.
- Over Spring Break the new cabling/infrastructure will be done at WIS.

(MES) Mrs. Brown reported:

- Enrollment is 659 students.
- Kindergarten Registration happened in March. There were 63 families that came with new Kindergarteners, and with the 21 transitional kindergarten students, enrollment to start Kindergarten in the fall will be 84 students. Kindergarten Round-up will be held on Thursday, April 14th at Willows Christian Church.
- State testing will begin on April 26th.
- Two MES classes came in 2nd and 3rd place statewide for the Cal Water Grant. Ms. Dace received \$2,000 for 3rd place, and Mr. Buckley received \$2,500 for 2nd place. They will also receive a pizza party from Cal Water.
- MES had 13 science fair projects this year. Several came in 1st and 2nd place as well as a sweepstakes prize. 3rd grader Hayden Harrigan and 5th graders Dafnee Ruiz and Billie Throm presented their projects to the Board.

MR. GEIGER CALLED A RECESS AT 7:34 P.M.

MR. GEIGER RECONVENED THE MEETING AT 7:38 P.M.

4.3 **Associated Student Body Report** – No report

4.4 **Director of Business Services – Debby Beymer reported:**

- WUSD received notification from the state that the 2014-15 Independent Auditor's Report was approved.
- The old vans have been painted and re-decaled.
- She met with representatives from School Employers' Association of California (SEAC). They offer a free service with our membership, and they are going to evaluate our existing healthcare plans to see if there are any ways we can save money. They have also given us some tools to negotiate with CVT to help keep our increases to a minimum.

4.5 **Director of State and Federal Programs – Ellen Hamilton reported:**

- She thanked the administrators at the school sites, especially Murdock who was specifically being monitored, and the District Office staff for all the support to get through Federal Program Monitoring. Mrs. Hamilton reviewed the report provided.
- An LCAP Stakeholders meeting was held on March 24th, and 12-15 people were in attendance. Mrs. Hamilton was able to get input from various groups such as student leadership teams at each site, School Site Councils, DELAC, DSLT and Foster-Homeless Youth. In addition an LCAP survey was available for parents/community members to take.
- The California Healthy Kids Survey was distributed to the Board and audience. Mrs. Hamilton went over the results, noting that only 50% of the 11th graders took the survey.

4.6 Superintendent – Dr. Geivett reported:

- He has been meeting with site administrators to discuss funding for next year related to programs and scheduling.
- There will be a statewide bond on the ballot in November. We really need to discuss the possibility of putting a bond on the ballot for WUSD. We want to ensure we have the match available, if the statewide bond passes, and we receive state funds. Several questions by Board members were asked: 1) When would we need to file for the November ballot? 2) How long do we have to tell the state we have the match? 3) Do we have to have the match right away, or can we float the bond when we know there's guaranteed money from the state? 4) Can we have a special election? 5) Can we pro-rate the amount we would receive from the state if we don't have enough money?
- WIS infrastructure will be updated during Spring Break. There is a successful bid from NetXperts for \$216,000 to update the infrastructure at Murdock and WHS. We are hoping 80% of the funding will come from e-rate funds at end of next school year.
- There will be a well "lift test" during Spring Break to determine the size of pump that will need to be used for the well at Murdock.
- June 20th will be the initial look at the LCAP. The final draft will be presented on June 20th and brought to the June 23rd regular meeting for possible approval.
- He read a letter from MaryRose Lovgren, the California CTE Online Project Coordinator, praising Amanda Samons and Daniel Hartrum and their work in the area of integrated curriculum development and leadership.

4.7 Board of Education Members

Mr. Ward:

- There are a lot of great things going on in WUSD.

Mrs. Knight:

- No Report

Mr. Parisio:

- He attended the Winter Sports Banquet, and it was very well attended.
- There are a lot of activities going on this time of the year including the fair.
- He has heard very good things about the new groundskeeper. The grounds at the four school sites are looking really good.

Mrs. Taylor:

- The 8th grade class has completed their fundraising for the year. They had a successful yard sale/bake sale in March which netted \$2,500.
- Willows Cardinals Boosters just completed another year. Thank you to the district for providing the stipend to help pay for materials needed.
- She attended the Winter Sports Banquet and appreciated Mr. Fleming and Mr. Hartrum specifically mentioning the importance of character in our athletes. She commented that there should be the same emphasis on academic awards as the sports awards.
- She attended a parent meeting at WHS regarding the direction of math at WHS.

Mr. Geiger:

- No report

5. CONSENT CALENDAR

A. GENERAL

1. Accept donation from the City of Willows in the amount of \$750.00 for the Every 15 Minutes Program.
2. Accept donation from the Willows Car & Bike Show in the amount of \$1,000.00 for the Every 15 Minutes Program.
3. Accept donation from Superior Products in the amount of \$100.00 for the Every 15 Minutes Program.
4. Accept donation from Carol Lemenager in the amount of \$100.00 for the WIS 8th Grade Class of 2016.
5. Accept donation from Gail Lederer in the amount of \$100.0 for the WIS 8th Grade Class of 2016.

B. EDUCATIONAL SERVICES

1. Approve Interdistrict Requests for Students #15-16-23 through #15-16-24 to attend school in the Willows Unified School District for the 2015/16 school year.
2. Approve Interdistrict Request for Student #16-17-05 to attend school in another school district for the 2016/17 school year.
3. Approve FFA overnight field trips to 1) Washington D.C. from July 26-30, 2016, and 2) Indianapolis, IN from October 15-23, 2016.

C. HUMAN RESOURCES

1. Approve employment of Elizabeth Vasquez Ramos as a Yard Duty Supervisor, effective March 8, 2016.
2. Approve employment of Julio Garcia as Varsity Football Head Coach for the 2016/17 school year.
3. Approve retirement of Patricia Perry, WHS Teacher, effective June 11, 2016.

D. BUSINESS SERVICES

1. Approve budget revision summary.
2. Approve warrants from 3/2/16 through 3/30/16.

Mr. Parisio moved, seconded by Mr. Geiger to approve the Consent Calendar.

AYES: Ward, Knight, Geiger, Taylor, Parisio

NOES: None

MOTION PASSED: 5-0

6. DISCUSSION/ACTION CALENDAR

A. GENERAL

1. **(Information/Discussion)** First Reading of the following additions/deletions/changes to Board Policies per CSBA's Policy Guidesheet Recommendations:

BP 4119.11/4219.11/4319.11	Sexual Harassment
BP 5117	Interdistrict Attendance
BP 5123	Promotion/Acceleration/Retention
BP 6020	Parent Involvement
BP 6142.92	Mathematics Instruction
BP 6177	Summer Learning Programs

This is an information only item at this time. No action was taken.

2. **(Action)** Second Reading of the following additions/deletions/changes to Board Policies per CSBA's Policy Guidesheet Recommendations:

BP 2121	Superintendent's Contract
BP 4030	Nondiscrimination in Employment
BP 4121	Temporary/Substitute Personnel
BP 5111.1	District Residency
BP 5141	Health Care and Emergencies
BP 6142.1	Sexual Health and HIV/AIDS Prevention Instruction
BP 6146.1	High School Graduation Requirements
BP 6152.1	Placement in Mathematics Courses
BP 6173	Education for Homeless Children
BP 6179	Supplemental Instruction

Mr. Parisio moved, seconded by Mrs. Taylor to approve the Board Policies per CSBA's Policy Guidesheet Recommendations.

AYES: Ward, Knight, Geiger, Taylor, Parisio

NOES: None

MOTION PASSED: 5-0

3. **(Information/Discussion)** Williams Uniform Complaints Quarterly Report. (There were no complaints) Information only – no action taken.
4. **(Action)** Accept selection committee's recommendations for the 2016 Glenn County Educator's Hall of Fame Award recipients. (Mr. Geiger & Mr. Parisio) – Mr. Parisio announced the committee's recommendation for this year's recipients who are Jennifer Vierra and Linda Ell.

Mr. Parisio moved, seconded by Mr. Geiger, to accept the committee's recommendation of Jennifer Vierra and Linda Ell as the 2016 Glenn County Educators' Hall of Fame Award recipients for WUSD.

AYES: Ward, Knight, Geiger, Taylor, Parisio

NOES: None

MOTION PASSED: 5-0

5. **(Discussion/Possible Action)** Selection of School Representative for the Golden State Risk Management Association Board of Directors.

Mr. Geiger moved, seconded by Mrs. Taylor to recommend Michelle Knight as WUSD representative to the Golden State Risk Management Association Board of Directors.

AYES: Ward, Knight, Geiger, Taylor, Parisio

NOES: None

MOTION PASSED: 5-0

6. **(Discussion/Possible Action)** Purchase of a Tractor in the 2016/17 School Year. The current tractor was purchased years ago as a used piece of equipment. WUSD is putting a great deal of money in repairs and maintenance into it.

Mr. Geiger moved, seconded by Mr. Parisio to take the earmarked funds for a van in the 2016-17 school year and reallocate those funds for the purchase of a new tractor.

AYES: Ward, Knight, Geiger, Taylor, Parisio

NOES: None

MOTION PASSED: 5-0

B. EDUCATIONAL SERVICES

1. **(Information/Discussion)** Foster/Homeless Youth Grant. Robin Smith and Ashley Beecham, Foster Youth Services, Glenn County Office of Education distributed and presented information on the Foster Youth Service programs in Glenn County.

2. **(Action)** Approve ELD Master Plan.

Mr. Geiger moved, seconded by Mrs. Knight to Approve the ELD Master Plan for WUSD.

AYES: Ward, Knight, Geiger, Taylor, Parisio

NOES: None

MOTION PASSED: 5-0

3. **(Action)** Approve the Federally Funded Employee Guidance for Time Accounting: Policy, Procedures & Forms. This is to correct the finding we received during this year's Federal Program Monitoring by the California Department of Education. We needed to correct the timekeeping requirements for multi-funded employees' timesheets.

Mr. Geiger moved, seconded by Mrs. Taylor to Approve the New Federally Funded Employee Guidance for Time Accounting Policy, Procedures, and Forms.

AYES: Ward, Knight, Geiger, Taylor, Parisio

NOES: None

MOTION PASSED: 5-0

4. **(Action)** Approve the Educator Effectiveness Implementation Plan.

Mr. Geiger moved, seconded by Mr. Parisio to approve the Educator Effectiveness Implementation Plan.

AYES: Ward, Knight, Geiger, Taylor, Parisio

NOES: None

MOTION PASSED: 5-0

5. **(Discussion/Possible Action)** WHS Block Scheduling/Bell Schedule for the 2016/17 School Year. Last year the Board indicated they wanted the schedule to be implemented for two years through the 2016/17 school year. It was approved for 2015/16 only; therefore, it needed to be approved for 2016/17.

Mr. Geiger moved, seconded by Mr. Parisio to approve the current WHS Block Scheduling/Bell Schedule for the 2016/17 school year.

AYES: Ward, Knight, Geiger, Taylor, Parisio

NOES: None

MOTION PASSED: 5-0

6. **(Action)** Approve expulsion of Student #2015-16-01 through the spring semester of the 2015/16 school year. Student to comply with suggested remediation plan. Any violation of the Stipulated Expulsion Order will result in the student's immediate expulsion and lead to a change in placement that could include enrollment in a neighboring school district without further Board Hearing.

Mr. Parisio moved, seconded by Mrs. Taylor to approve the expulsion of Student #2015-16-01 as stated above.

AYES: Ward, Knight, Geiger, Taylor, Parisio

NOES: None

MOTION PASSED: 5-0

C. HUMAN RESOURCES

D. BUSINESS SERVICES

1. **(Action)** Approve 2015/16 Second Interim Budget Report (available at the District Office for preview). Mr. Geiger moved, seconded by Mr. Parisio to approve the 2015/16 Second Interim Budget Report.

AYES: Ward, Knight, Geiger, Taylor, Parisio

NOES: None

MOTION PASSED: 5-0

7. **ANNOUNCEMENTS**

- 7.1 The following are the dates and times for Open House at the different school sites:

Thursday, April 14, 2016 at 5:30 p.m.	Willows Intermediate School
Thursday, April 28, 2016 at 6:00 p.m.	Willows Community High School
Monday, May 9, 2016 at 6:00 p.m.	Willows High School
Thursday, May 26, 2016 at 6:00 p.m.	Murdock Elementary School

- 7.2 Kindergarten Round-up will be held on April 14th & 15th.

- 7.3 There will be a district-wide break from April 18-22, 2016.

- 7.4 Lamb Derby festivities will take place May 2-7, 2016.

- 7.5 The next Regular Board Meeting will be held on May 5, 2016, at 7:00 p.m. at the Willows Civic Center.

- 7.6 The Glenn County Fair is from May 18-22, 2016.

- 7.7 The Educator's Hall of Fame Ceremony is May 21, 2016, at 8:00 a.m. at the Glenn County Fairgrounds in Flaherty Hall.

- 7.8 The WHS Scholarship Night will be Wednesday, May 25, 2016 at 6:30 p.m. in the WHS Cafeteria.

8. **PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS** - None

At 9:00 p.m. the Board took a short recess after the Regular Meeting before going into Closed Session. President Geiger stated that he would report out in Open Session upon the conclusion of Closed Session.

9. **CLOSED SESSION**

Closed Session Began at 9:07 p.m.

- 9.1 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency Negotiator: Mort Geivett. Employee Organization: WUTA/CSEA, Non-Represented: Management and Confidential

- 9.2 Pursuant to Government Code §54956.9(b): Conference with Legal Counsel: Anticipated Litigation (one case)

10. **RECONVENE TO OPEN SESSION**

- 10.1 Announcement of Action Taken in Closed Session.

At 9:17 p.m. the meeting reconvened to Open Session. President Geiger reported out:

Item 9.1: Update given to the Board.

Item 9.2: Update given to the Board.

11. **ADJOURNMENT**

The meeting adjourned at 9:18 p.m.